



AMITY TECHNICAL PLACEMENT CENTRE

DELHI | GR. NOIDA | GURUGRAM | GWALIOR | JAIPUR | LUCKNOW | NOIDA

VLCC Campus Recruitment - 2018 Passing Out Batch

Company	VLCC
Website	www.vlccinstitute.com
Batch	2018 Passing Out Batch
Joining Date	June 2018
Date of Campus	Will Be Disclosed Later
Time	Will Be Disclosed Later
Venue	Will Be Disclosed Later
Job Title	<ol style="list-style-type: none">1. Dietician2. Physiotherapy
Eligible Degrees	B.Sc /M.Sc / MBA / B.Tech / M. Tech
Eligible Branches	Food and Nutrition / Food Service Management and Dietetics/Public Health/ Health and Nutrition
Eligibility Criteria	No Criteria
Location	Pan India
Compensation (CTC)	3.96 LPA
Roles & Responsibilities	<p>Dietician :</p> <ol style="list-style-type: none">1. To collect personal, behavioural, medical , activity schedule and other relevant details of client (including Dietary /drinking/ smoking habits and cuisine preferences) through the Health and Habit Analysis prior to planning weight management / slimming program.2. To ensure client has understood and agreed to the terms and conditions of the program satisfactorily before initiating the program .3. To ensure that the “DNA Slim programme” is implemented and adhered for each and every client, DNA sample is taken at the time of booking itself, sample is sent to the laboratory on the same day and immediate implementation is executed on receipt of the individualized DNA Analysis report.Adherence to timeline of 7 days for the complete process is mandatory.To be responsible for delivering specific and individualized DNA based Diet and Activity inputs to each and every clientand ensure client adherence by close monitoring and regular follow up.4. To ensure timely and constructive completion of zero session as per SOP5. To ensure that BP, Wellness and Fitness Assessments,body measurements have been taken and recorded accurately by self , physiotherapist and nurse/ slimming therapist respectively from time to time.BCA, measurements and Fitness assessments to be repeatedas per recommended guidelines in Standard Operating Procedures.Currently , these assessments have to be repeated as per the Rolling day cycle.6. To check & record the weight (before and after the session) of client on the Client programme Record (CPR), daily record register (DRR) and the software as well . To

be responsible for 100% accuracy and completion of data feeding for each and every client being monitored by the individual Dietician. All parameters as defined , have to be mandatorily entered in the software.

7. To counsel and educate the client on appropriate diets, menu planning and healthy methods of food preparation for Weight Management and maintenance of optimum health and Wellness.
8. To pre Plan sessions of clients as per individual requirements and the package booked- Appliance sessions / therapies / combination sessions to be administered scientifically to the client during the course of slimming program under the guidance of Slimming Head / Slimming Incharge
9. Adherence to CABS: Is able to perform the defined task of Add / Edit / Print the requisite processes / roles from enquiry to execution to package completion stage, as categorized in the User authorization matrix developed by the IT Dept. Planning and organizing the appointments, making the requisite slimming execution and parameter entry / break letter entry / DNA sample sent & receive status / DNA Report and Medical report fields.
10. To monitor and review progress of clients after each slimming session. To have a 3rd session review done under the guidance of Slimming Head / Slimming Incharge, In house Doctor and Physiotherapist and conduct Group Counseling session if required. To ensure valuable team inputs at Center / Area level for all Unsuccessful, Regular clients so that the Slimming Head can escalate the case to the Corporate Technical team for prompt and timely inputs to make the case successful
11. To use effective counseling techniques to guide the clients facing weight plateau and suggest alternate course of action after approval from Slimming Head.
12. To achieve the individual Target Success Rate and Regularity % as defined on month to month / Quarterly basis
13. To be responsible for capturing all details of the client's visit , session taken, deviations if any etc in the CPR (S) and DRR and get the required signatures from each and every client being monitored on every visit.
14. To guide slimming therapists and Nurses to maintain appliances on a day-to-day basis and also the general upkeep of the Slimming Department.
15. To judiciously plan and schedule client appointments and also coordinate with Slimming Head and other dieticians for Optimum Capacity Utilization.
16. To ensure bed side counseling on every client visit and document the same. No Slimming client to leave the Center without Dietary Consultation.
17. To personally apply (Cross gender not allowed) and supervise bandages and pads specific to different appliances and ensure proper session / therapy executions as defined in the SOP.
18. To ensure proper co ordination with Physio therapist for specific activity patterns and Inhouse Doctor for specific Medical inputs as per individualized requirements.
19. To conduct daily follow up of irregular clients to ensure executions within validity period, achievement of the target Regularity % and package completion within validity period.
20. To participate actively in all events as and when required by the Management.
21. To monitor the frequency and accuracy of taking and recording measurements taken by nurses/physiotherapist/therapist.
22. To ensure soft skills are being practiced by every one in the Slimming Department.
23. To regularly update and correctly & completely fill up all related Paperwork and Documentation (DRR /Client Programme record/Software entries
24. To ensure timely uploading of the Google Forms on a daily basis for seamless compilation of the Daily Success Rate and Regularity % as part of the Daily monitoring system.
25. To analyze one's performance through the critical study of the varied Service Delivery reports and accordingly strategize to improve the Slimming performance
26. To ensure that the Training inputs are shared with the respective Slimming Team members.

	<p>27. To generate valid, accurate and specific records as desired by R& D</p> <p>28. To constantly upgrade oneself and multitask so as to achieve the progression level as per the multitasking / up gradation planner</p> <p>Physiotherapy:</p> <ol style="list-style-type: none"> 1. To monitor the implementation of standard operating procedures for beauty treatments & dermat. 2. To ensure that the relevant manpower viz. Derms is available to ensure productivity at the center, by interviewing & recruiting. 3. To perform Dermatological and Cosmetological procedures in total compliance of SOPs 4. To participate in events to maximize sales. 5. To accurately diagnose cosmetic problems and resolve the same in consultation with other experts. 6. To ensure safe handling of all electrical / electronic gadgets of beauty section & dermat section. 7. To ensure that hygiene is maintained as per the set guidelines in the beauty section. 8. To train / guide beauty & dermat staff as and when required.
<p>Other Desired Skills / Competencies</p>	<ul style="list-style-type: none"> • Enjoys helping people • Good listening skills • Good communication and Counseling skills, • Excellent motivator, patience, • Agility to handle short temper, • Mood swings and difficult people, • Ability to take responsibility, • Proactive, enjoys challenges, fit and healthy
<p>Recruitment Process</p>	<p>Will Be Disclosed Later</p>
<p>Documents Required</p>	<p>Will Be Disclosed Later</p>
<p>How to Apply?</p>	<p style="text-align: center;"><u>CLICK HERE</u></p> <p>(Last Date to apply for this placement drive is 10th January 2018 by 1:00 PM.)</p>

With Best Wishes !!!

Prof. Dr. Ajay Rana
Advisor